

Department of Social and Health Services  
Olympia, Washington

**ELIGIBILITY A-Z MANUAL REVISION**

Revision #	<b>361</b>
Category / Section Issued	<b>Change of Circumstances B – Effective date for changes October 1, 2004</b>
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**REMOVE**

**Change of Circumstances B –**  
Entire section

**INSERT**

**Change of Circumstances B –**  
Entire section

**Summary**

WAC 388-418-0020

- Clarified that we do not require verification of a change that causes a decrease in benefits.
- Updated text to clarify that we calculate an overpayment if someone receives too many benefits because they failed to report a required change.

Worker Responsibilities

- Added information to clarify that we don't change someone's benefits based on a change in income that won't last at least a month beyond when they report the change. This includes having income over the gross income limit.
- Clarified that we don't increase benefits without verification of a change, and that we also don't terminate benefits if client's fail to provide verification of a change that would increase benefits.
- Added information about changes reported from a third party. If clients aren't required to report the change under WAC 388-450-0005, we don't need to request information on the change. However, if clients must report the change, we request verification of their circumstances.

<p>If not deliverable, return to: Distribution Center, MS: 45816 For distribution changes, notify: Manual Distribution: MS 45816 or call 360-586-8439</p>
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